

Cabinet Member for City Services

29 July 2026

Name of Cabinet Member:

Cabinet Member for City Services – Councillor P Hetherton

Director Approving Submission of the report:

Interim Director of Economic Growth and Interim Director of City Services

Wards affected:

Bablake, Cheylesmore, Earlsdon, Foleshill, Tile Hill & Canley, Radford, Whoberley, Woodlands

Title:

Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Is this a key decision?

No

Executive Summary:

In accordance with the Council's procedure for dealing with petitions, those relating to traffic management and road safety issues are considered by the Cabinet Member for City Services.

In June 2015, amendments to the Petitions Scheme, which forms part of the Constitution, were approved in order to provide flexibility and streamline current practice. This change has reduced costs and bureaucracy and improved the service to the public.

These amendments allow for a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting.

In light of this, at the meeting of the Cabinet Member for Public Services on 15 March 2016, it was approved that a summary of those petitions received which were determined by letter, or where decisions are deferred pending further investigations, be reported to subsequent meetings of the Cabinet Member for Public Services (now Cabinet Member for City Services), where appropriate, for monitoring and transparency purposes.

Appendix A to the report sets out petitions received relating to traffic management and road safety and how officers propose to respond to them.

Recommendations:

Cabinet Member for City Services is recommended to:

- 1) Endorse the actions being taken by officers as set out in Section 2 and Appendix A to the report in response to the petitions received.

List of Appendices included:

Appendix A - Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Background Papers

None

Other useful documents:

Cabinet Member for Policing and Equalities Meeting 18 June 2015 - Report: Amendments to the Constitution – Proposed Amendments to the Petitions Scheme
A copy of the report is available at: edemocracy.coventry.gov.uk.

Has it been or will it be considered by Scrutiny?

No

Has it been or will it be considered by any other Council Committee, Advisory Panel or other body?

No

Will this report go to Council?

No

Report title: Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

1. Context (or background)

- 1.1 In accordance with the Council's procedure for dealing with petitions, those relating to traffic management and road safety are considered by the Cabinet Member for City Services.
- 1.2 Amendments to the Petitions Scheme, which forms part of the Constitution, were approved by the Cabinet Member for Policing and Equalities on 18 June 2015 and Council on 23 June 2015 in order to provide flexibility and streamline current practice.
- 1.3 These amendments allow a petition to be dealt with or responded to by letter without being formally presented in a report to a Cabinet Member meeting. The advantages of this change are two-fold; firstly, it saves taxpayers money by streamlining the process and reducing bureaucracy and secondly it means that petitions can be dealt with and responded to quicker, improving the responsiveness of the service given to the public.
- 1.4 Each petition is still dealt with on an individual basis. The Cabinet Member considers advice from officers on appropriate action to respond to the petitioners' request, which in some circumstances, may be for the petition to be dealt with or responded to without the need for formal consideration at a Cabinet Member meeting. In such circumstances and with the approval of the Cabinet Member, written agreement is then sought from the relevant Councillor/Petition Organiser to proceed in this manner.

2. Options considered and recommended proposal

- 2.1 Officers will respond to the petitions received by determination letter or holding letter as set out in Appendix A to the report.
- 2.2 Where a holding letter is to be sent, this is because further investigation work is required of the matters raised. Details of the actions agreed are also included in Appendix A to the report.
- 2.3 Once the matters have been investigated, a determination letter will be sent to the petition organiser or, if appropriate, a report will be submitted to a future Cabinet Member meeting, detailing the results of the investigations and subsequent recommended action.

3. Results of consultation undertaken

- 3.1 In the case of a petition being determined by letter, written agreement is sought from the relevant Petition Organiser and the Councillor Sponsor to proceed in this manner. If they do not agree, a report responding to the petition will be prepared for consideration at a future Cabinet Member meeting. The Petition Organiser and Councillor Sponsor will be invited to attend this meeting where they will have the opportunity to speak on behalf of the petitioners.

4. Timetable for implementing this decision

4.1 Letters referred to in Appendix A to the report will be sent out by the end of August 2026.

5. Comments from the Director of Finance and Resources and the Director of Law, Governance and Safer Communities

5.1 Financial implications

There are no financial implications as a result of the contents of this report.

5.2 Legal implications

There are no legal implications as a result of the contents of this report.

In line with the Council's procedure for dealing and responding to petitions bearing 5 or more signatories, the Council is required to inform the public on how it plans to deal with the petition.

6. Other implications

6.1 How will this contribute to the One Coventry Plan?

(<https://www.coventry.gov.uk/strategies-plans-policies/one-coventry-plan>)

Not applicable

6.2 How is risk being managed?

Not applicable

6.3 What is the impact on the organisation?

Determining petitions by letter enables petitioners' requests to be responded to more quickly and efficiently.

6.4 Equalities / EIA

There are no public sector equality duties which are of relevance.

6.5 Implications for (or impact on) climate change and the environment

None

6.6 Implications for partner organisations?

None

Report author**Name and job title:**

Martin Wilkinson

Senior Officer - Traffic Management

Directorate:

Economic Growth

Tel and email contact:

Tel: 024 7697 7139

Email: martin.wilkinson@coventry.gov.uk

Enquiries should be directed to the above person.

Contributor/ approver name	Title	Directorate	Date doc sent out	Date response received or approved
Contributors:				
David Keaney	Head of Network Management	Economic Growth	7/7/26	8/7/26
Vivian Robert	Traffic and Road Safety Manager	Economic Growth	7/7/26	8/7/26
Tim Wetherhill	Parks & Open Spaces Manager	City Services	7/7/26	10/07/26
Caroline Taylor / Asher Veness	Governance Services Officers	Law, Governance and Safer Communities	7/7/26	7/7/26
Names of approvers for submission:				
John Seddon	Strategic Lead – Policy & Innovation	Economic Growth	13/07/26	13/07/26
Mark O'Connell	Acting Strategic Lead – Operations & Delivery	City Services	13/07/26	14/07/26
Xiao-Ming Hu	Lead Accountant	Finance and Resources	13/07/26	14/07/26
Cath Crosby	Lead Accountant	Finance and Resources	14/07/26	14/07/26
Rob Parkes	Team Leader, Legal Services	Law, Governance and Safer Communities	13/07/26	14/07/26
Steve Weir	Interim Director	Economic Growth	14/07/26	15/07/26
Mark Adams	Director	City Services	14/07/26	15/07/26
Councillor Patricia Hetheron	Cabinet Member for City Services	-	15/07/26	16/07/26

This report is published on the council's website: <https://www.coventry.gov.uk/council-meetings>

Appendix A – Petitions Determined by Letter and Petitions Deferred Pending Further Investigations

Petition No.	Petition Title	No. of signatures	Councillor Sponsor	Type of letter to be sent to petition organiser(s) and sponsor	Actions agreed
e71-25/26	Whoberley Avenue, Maudsley Road - 20mph Zone	38	N/A	Determination	The request for new 20mph limits is acknowledged. A review of the use of 20mph speed limits within the city is currently under development. Once completed, and any subsequent policy changes approved, Whoberley Avenue and Maudsley Road will be included on the request list for assessment against the prioritisation criteria for a new reduced 20mph speed limit.
e73-25/26	Brookside Ave / Wildcroft Rd Junction	146	N/A	Determination	A road safety scheme incorporating the junction of Brookside Avenue and Wildcroft Road is currently under development following a recent site visit with ward councillors where concerns raised by the local community regarding driver behaviour at the junction has been highlighted. The scheme being developed will include measures to improve visibility and driver compliance of the priorities at the junction and as such are expected to positively contribute to addressing the concerns raised by the local community.
e76-25/26	Improve Crossing Safety at Bottom of Hearsall Lane/Allesley Old Rd	28	N/A	Determination	The concerns raised within the petition are acknowledged. In response, in order to improve the visibility of the signals to approaching traffic, the leftmost traffic light unit will be relocated to the central island to make it more conspicuous to

					approaching drivers. In addition, to reduce the risk of vehicles running a red signal and encroaching on the crossing prior to the pedestrian phase, the period between the end of the green light for vehicles and the start of the green man for pedestrians will be extended. This will provide more time for vehicles to clear the crossing and create an enhanced crossing opportunity for pedestrians.
e67-25/26	Restore Safe and Accessible Paths in Ten Shilling Wood & Park Wood (Canley)	50	N/A	Determination	The Urban Forestry Team have been working to firstly assess the condition of the woodland paths and then to work with colleagues to organise sufficient clearance of them. As a result, all main paths have been cleared of fallen trees. Other repair works will continue by the Urban Ranger Team who are aware of some necessary minor bridge repairs and will be carrying them out in the coming few weeks. Works to cut back encroaching bramble and saplings from the designated disability route in Park Wood will be carried out by external contractors very soon. Once completed, access to all paths will be restored.
e70-25/26	Aldbourn Road - Parking Permit Petition	8	N/A	Determination	A residential development has been approved on the adjacent Sandy Lane Business Park. The Section 106 Agreement associated with the planning permission requires the Applicant to fund a new zonal residents' parking scheme on neighbouring streets. Final details of the scheme need to be agreed however, the contribution requested allows for the inclusion of Aldbourn Road. Introducing a stand-alone scheme on Aldbourn Road in advance is likely to generate

					displacement on to neighbouring roads and as such is not something that the Council would support. The Applicant of the Sandy Lane development is required to pay the contribution for the new zonal scheme prior to commencement of development therefore, it is anticipated that the scheme will come forward in advance of any future occupation of the Sandy Lane development site, at which time a statutory notice will be advertised on site advising local residents of the proposed introduction of the scheme. The statutory legal process includes a 21-day period during which interested parties could object. Any objections received would then be considered by the Council's Cabinet Member for City Services for a decision on how to proceed.
e69-25/26	Richard Seedhouse Drive - Yellow Lines	71	N/A	Determination	Whilst this request is acknowledged, it is noted that Richard Seedhouse Drive is not currently adopted and remains as a private road. As such, in the first instance, a request for double yellow lines at the junction with Browns Lane would need to be submitted by the landowner/developer, who would fund the introduction of the lines and associated Traffic Regulation Order as part of the future adoption of the road. Separately, the concerns raised within this petition will be shared with the Council's team reviewing and undertaking the technical approval process associated with the future adoption of this road.

e72-25/26	The Chesils - Traffic Calming	163	N/A	Determination	The concerns regarding this road are acknowledged and the Council are keen to support local residents and address the concerns that have been raised. An initial review of this location has identified opportunities to enhance the existing road markings at both the junction of The Chesils and Dillotford Avenue and also The Chesils and Knoll Drive. Through the introduction of revised lining the operation of the junctions will be enhanced and will improve driver compliance with the priorities at each junction. Subsequently, a speed survey will also be commissioned in the autumn to assess speed compliance along the road and opportunities to provide an additional vehicle activated speed compliance sign to complement existing signage will be considered. Data collected through this survey will be shared with the Police to enable them to determine if the location would benefit from localised enforcement or community speed watch type activity. The data will also be used to support further investigations to identify if the road would benefit from any additional measures to aid speed compliance. If so, these will be put forward for consideration as part of the 2027-28 Local Network Improvement Plan prioritisation process.
e75-25/26	Road Surface and Safety on Widdrington Road	51	N/A	Determination	Whilst the matters raised in this petition are acknowledged, it is noted that a scheme to resurface Widdrington Road has recently been completed which has enhanced the surface of the road in line with residents' requests. As part of that scheme, revised road markings were installed which are expected to aid the operation

					and safety of the road. Whilst initial investigations of the road safety record of Widdrington Road have shown that the recorded road safety record over the most recent full three year period is good, mindful of the concerns raised within the petition, further investigations will be undertaken, including additional traffic surveys to inform an assessment of the request for traffic calming measures and a pedestrian crossing facility on Widdrington Road. Any measures identified will subsequently be put forward for consideration as part of the 2027-28 Local Network Improvement Plan prioritisation process.
e01-26/27	George Elliot Road - Residents Parking Permit Scheme	53	N/A	Determination	Introducing a residents' parking scheme only on George Elliot Road is likely to result in the displacement of parking into neighbouring streets. Therefore, there are no current proposals to introduce such a scheme. Any future scheme would need to come forward as part of a wider zonal approach if it was to be considered. It would also require the support of at least 60% of affected households, as stated on the Council's website (https://www.coventry.gov.uk/residentsparking).
e35-25/26	Install bollards to stop vehicles driving on the green space on Jardine Crescent and to install parking bays similar to Charter Avenue	6	Councillor Lapsa	Determination	The open spaces at Jardine Crescent are managed by the Parks & Open Spaces Team now and we are looking to improve the security of it for issues like parking vehicles and traveller encampments. We have worked with colleagues in the Highways Team to form an outline design to build parking bays and to form preventative measures to prevent any vehicles from accessing

					the wider open space but, we have no available funding for the project at this time.
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